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1. PURPOSE OF THIS DOCUMENT

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This document records only formal and written decisions taken by demonstrably competent persons or bodies. The document contains no interpretation of motives, no assessment of competence and no legal interpretation.

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2. RULES OF USE (HARD)

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- Include only written decisions.
 - Each decision is traceable to at least one primary source.
 - Authority is explicitly demonstrated by the source or an authority document.
 - No implied or inferred decisions.
 - No cause-and-effect language or prescriptive terms.
 - If no written record exists: do not include.
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3. DEFINITIONS

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Decision:

An explicit, formally recorded decision whose content, date and decision-maker can be objectively determined.

Source:

Original document or system record (e.g. decision memo, minutes, e-mail confirmation, board decision, mandate document).

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4. OVERVIEW OF RECORDED DECISIONS

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[] DECISION 01]

Date of decision:

Deciding body/person:

Basis of authority:

[] reference to mandate, statute, contract or authority document].

Literal description of decision (max. 2 sentences):

Effective date of decision:

Scope of application as defined:

[] literal or actual delimitation from source].

Source ID:

Type of source:

Source location (file name / folder / system):

-----[] DECISION 02]

Date of decision:

Decision-making body / person:

Basis of competence:

Literal description of decision:

Effective date of decision:

Scope of application as defined:

Source ID:

Type of source:

Source location:

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5. STATUS REGISTRATION (ACTUAL)

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Status decision (only if recorded in writing):

Applicable

Withdrawn

Amended

Date recorded status:

Source status information:

(Do not include status if no written record exists)

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6. EXCLUDED CONTENT

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This document explicitly does NOT contain:

- Justifications, considerations or underlying reasons
- Assessment of decision-making or competence
- Legal qualifications or conclusions
- Assumptions or assumptions

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7. RELATIONSHIP TO OTHER DOCUMENTS

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- Statement of facts: ED-01.01
- Position paper: ED-01.02
- Narrative record: ED-01.03
- Register of changes: ED-01.04
- Obligations register: ED-01.05

This document cannot create, amend or revoke decisions.

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8. SLOT

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This register of decisions serves exclusively for the actual recording and transmission of decisions formally taken and recorded in writing.

END DOCUMENT