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1. PURPOSE OF THIS DOCUMENT

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This document establishes the organisation's formal position on scope, agreements and responsibilities, based solely on established facts and written agreements.
The document is intended for handover and alignment and does not contain any contextual document without advisory or evaluative statements.

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2. RULES OF USE (HARD)

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- Each statement is reducible to a recorded fact or document.
 - No assumptions, no emotions, no qualifications.
 - Formulation is declarative and descriptive, not accusatory.
 - No cause-and-effect language and no normative terms.
 - If no substantiation exists, the section is left blank.
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3. REFERENCES

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- Statement of facts: ED-01.01
 - Contract(s):
 - Addenda / annexes:
 - Written commitments:
 - Recorded amendments / addenda:
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4. POSITION ON SCOPE

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Starting point scope:
 literal description of agreed scope as recorded]
Source reference:
 contract / addendum / written confirmation]
Scope (within scope):
 explicitly included work / supplies]
Exclusions (outside scope):
 explicitly excluded work/supplies]

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5. POSITION ON AGREEMENTS

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Established agreements:

- Appointment:

Description:

Source:

- Appointment:

Description:

Source:

Mode of capture:

contract / email / minutes / ticket system]

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6. POSITION ON CHANGES

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Formal amendment procedure:

applicable: yes/no + source]

Written amendments:

[] reference to specific facts in ED-01.01 + source]

Undocumented amendments:

[] no content; only observation that no written record was found
has been found]

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7. POSITION ON RESPONSIBILITIES

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Organisational responsibilities:

[] as explicitly contracted]

Responsibilities other party:

[] as explicitly contracted]

Source reference:

[] document IDs / clauses]

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8. LIMITATIONS OF THIS DOCUMENT

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This document:

- contains no conclusions regarding accountability
- contains no legal qualifications or conclusions
- is solely a position paper based on sources

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9. FINAL

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This position paper has been prepared for the purpose of escalation management and handover. Any assessment or decision-making can only take place on the basis of the underlying source documents.

END DOCUMENT